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| **Letter of invitation (to be completed by the programming entity)** |
| **Particulars of the programming entity (festival, venue, auditorium, hall, club, booker...)** |
| Name       |
| Address       |
| Town/City      | Country      |
| Website address       |
| Name and surname of legal representative      | Position in the programming entity       |
| Legal representative’s e-mail address      |  |
| **Artist. Artistic name of the group or ensemble** |
|       |
| **Economic consideration**[ ]  fees [ ]  box office receipts (if fees are received from box office profits).  |
| Does the programming entity undertake to pay the total cost of travel and/or transport of loads?[ ] Yes [ ] NODoes the programming entity undertake to pay the total cost of accommodation?[ ] Yes [ ] NO |
| **Activity** |
| Type of activity (concert/show)      | Title (if applicable)       |
| **Particulars of the performance or performances** Date       venue or festival       website       No. of performances/concerts       |
| Date       venue or festival       website       No. of performances/concerts       |
| Date       venue or festival       website       No. of performances/concerts       |
| Date       venue or festival       website       No. of performances/concerts       |
| Date       venue or festival       website       No. of performances/concerts       |

**Signature of legal representative**

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| Place / country and date      |
| **Note:** The programming entity may attach to this letter all the information it considers necessary. |