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| **Letter of invitation (to be completed by the programming entity)** | | | |
| **Particulars of the programming entity (festival, venue, auditorium, hall, club, booker...)** | | | |
| Name | | | |
| Address | | | |
| Town/City | Country | | |
| Website address | | | |
| Name and surname of legal representative | | | Position in the programming entity |
| Legal representative’s e-mail address | | |  |
| **Artist. Artistic name of the group or ensemble** | | | |
|  | | | |
| **Economic consideration**  fees  box office receipts (if fees are received from box office profits). | | | |
| Does the programming entity undertake to pay the total cost of travel and/or transport of loads?  Yes NO  Does the programming entity undertake to pay the total cost of accommodation?  Yes NO | | | |
| **Activity** | | | |
| Type of activity (concert/show) | | Title (if applicable) | |
| **Particulars of the performance or performances**  Date       venue or festival       website       No. of performances/concerts | | | |
| Date       venue or festival       website       No. of performances/concerts | | | |
| Date       venue or festival       website       No. of performances/concerts | | | |
| Date       venue or festival       website       No. of performances/concerts | | | |
| Date       venue or festival       website       No. of performances/concerts | | | |

**Signature of legal representative**

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| Place / country and date |
| **Note:** The programming entity may attach to this letter all the information it considers necessary. |